

Permits

The Municipal Streets and Sidewalks Ordinance requires permits for the following:

Sidewalk Repair/Replacement
Curb Repair/Replacement
Dumpster (temporary)
Protection Fence, Trailer
Scaffolding in the right-of-way
Store & Stockpile Materials in the right-of-way
Street Closing
Tree Trimming/Planting or Removal
Transport Oversize/Overweight Load

Public Right-of-Way Surface Opening

Gas Lines
Electric Conduit
Water Lines
Plumbing - Sanitary & Water
Conduit
Utility Poles
Roadway Crossings
Setting Stormwater Appliance

All work must be done by a contractor licensed to do work in the Municipality of Norristown. Permit applications and fee schedule must be obtained from the Public Works Office located on the second floor.

DEPARTMENT OF PUBLIC WORKS

**Municipality of Norristown
235 East Airy Street
Norristown, PA 19401
610-270-0437
610-279-3603 (fax)**

The Department of Public Works performs the following services:

Street Maintenance, Pot Holes

Report street problems and pot holes to the Public Works Office at 610-270-0437.

Street Sweeping

Street sweeping is performed on a five day, two-zone time frame. Each zone is swept one day each week, alternating even and odd numbered sides of the street each week. This method of alternating the sweeping allows residents to move their cars to the other side of the street.

Street Lights

The Municipality of Norristown purchased the street light system from PECO in 2006. The Municipality owns and maintains about 2,000 street lights.

Report street light outages or problems (please provide pole number and street address) to the Public Works Office at 610-270-0437.

Traffic Signals

The Municipality of Norristown owns and maintains all traffic lights. PennDot regulates all traffic lights in Pennsylvania as to the layout, timing, location, and signage. Any changes to a signalized intersection requires PennDot approval.

Report traffic light outages or problems to the Public Works Office at 610-270-0437.

Trash Collection

All Municipal trash receptacles located in the Main Street and West Marshall Street Business District, Municipal Parks and residential areas are emptied three times per week.

Residential trash and recyclables are collected by J.P. Mascaro one day per week. Residents may obtain one recycling bin per household at Municipal Hall, located in the front lobby on the first floor.

Leaf Collection

Begins in the Fall to mid December. Loose leaves raked to curb will be collected on your scheduled street sweeping day. Please do not place leaves in the street and do not place leaves at curb any sooner than two days before collection day.

Snow Removal

Salting and Plowing - There are two aspects to a snow operation. The first being salting and the second, snow plowing. When streets start to freeze from falling precipitation, salting operations begin on priority streets and continue until all streets are complete or until it is no longer effective to salt, due to the depth of the snow. The more traffic on a street, the more effective the salt. As a result, sometimes residential streets with small amounts of traffic may appear as not to have been salted. Please keep in mind that as the temperature drops the salt becomes less effective. Once the temperature drops below 20 degrees, salt becomes ineffective. If a snowfall accumulates and plowing is required, salting operations cease. When the snow stops and the final plowing has been accomplished on all streets, salt is again spread on all the streets. All streets are monitored for icy spots and re-salted where dangerous.

Clearing Your Driveway - Please keep in mind that it is almost impossible to keep snow from being deposited at your driveway during plowing, as the plow cannot be lifted or stopped at each driveway as it passes. When shoveling out your driveway, if you pile the snow at the end of the driveway to the street on the right side of the driveway (as you are facing the street), the snow will be pushed away from the driveway entrance when the street is plowed. Please do not empty snow from your driveway into the street. This slows the overall plowing operation. Also, if snow that is placed in the street freezes, it can create a traffic hazard.

Clearing Sidewalks - By ordinance, all sidewalks must be cleared of snow and ice within twenty-four (24) hours after the snow stops falling.

Clearing Fire Hydrants - If you have a fire hydrant on your property, please clear the snow away from the area around it. This will assist fire fighters in the event of an emergency.

Please keep in mind that it is unlawful to place or throw snow or ice in the traveled area of the street.

Other services performed by Public Works include:

- Storm Sewer Cleaning & Repairs
- Street Sign Maintenance
- Street Reconstruction
- Municipal Parking Lot Maintenance
- Municipal Vehicle Maintenance
- Parking Meter Maintenance
- Parks & Ballfield Maintenance