

NORRISTOWN MUNICIPAL COUNCIL WORKSHOP

Tuesday, January 15, 2019

The Council Meeting of January 15, 2019 was called to order by Council President Sonya Sanders at 7:30 PM in the Council Chambers.

There was a **Moment of Silence** followed by the **Pledge of Allegiance**. The following Council members were present:

Olivia Brady

Rebecca Smith

Valerie Scott-Cooper

Sonya Sanders

Hakim Jones

Also present were: Crandall Jones, Municipal Administrator; Chief Mark Talbot, Norristown Police Chief; Sean Kilkenny, Municipal Solicitor; Jayne Musonye, Director of Planning & Development; Norman Butts, Director of Finance; Thomas Odenigbo, Director of Public Works; Amrinder Singh, Code Manager.

MOTION TO APPROVE MINUTES

There was a **motion by Councilwoman Cooper, seconded by Councilman Jones**, to approve the Reorganization Meeting Minutes from January 7, 2019. **The motion passed unanimously.**

There was a **motion by Councilman Jones, seconded by Councilwoman Smith**, to approve the Council Meeting Minutes from January 7, 2019. **The motion passed unanimously.**

There was a **motion by Councilwoman Brady, seconded by Councilwoman Scott-Cooper**, to approve the Special Budget Meeting Minutes from December 20, 2018. **The motion passed unanimously.**

EXECUTIVE SESSION ANNOUNCEMENT

Council President Sanders announced that Council discussed a real estate in Executive Session.

PRESENTATIONS

Keystone Lighting Solutions presented to Council about the Regional Street Light Procurement Program to transition to LEP street lighting in Norristown. Norristown Municipal Staff will put together an analysis and recommendation resolution for the February 5, 2019 Council Meeting.

ANNOUNCEMENTS

MLK Day Community Clean-Up on Monday, January 21. Meet at the Recreation Center on Harding Blvd. Time: 9 am to 12 pm. Contact Brandon Ford at keepnorristownbeautiful.org.

PUBLIC COMMENT

There was no public comment.

COMMUNICATION

There were no communication items.

PLANNING & MUNICIPAL DEVELOPMENT

A. Resolution 19-105: Land Development – Zoo Parking Lot Expansion

This has been taken off this meeting's agenda.

B. Professional Service Agreement – Analysis of Impediments

Council considered a recommendation to award TRIAD Associates a professional services agreement to complete the scope of work for the development of an Analysis of Impediments to Fair Housing Choice.

There was a motion by Councilwoman Brady, seconded by Councilwoman Cooper, to support the award. The motion passed unanimously.

C. Norristown Small Business Assistance Center Quarterly Report

Council heard from the Norristown Small Business Assistance Center about small business technical activities conducted in late 2018.

MUNICIPAL ADMINISTRATOR

A. Resolution 19-104: Fee Schedule Amendment

Council considered Resolution 19-104, which would amend the Municipal fee Schedule for 2019 to include an \$85 application processing fee for parades and assemblies as embodied in Chapter 223 of the General Code of Norristown. **There was a motion by Councilwoman Cooper to modify the fee to \$75.00 and approve the resolution, seconded by Councilman Jones. The motion passed unanimously.**

DEPARTMENTAL REPORTS

- A. Captain Clowser presented the Police Report
- B. Chief O'Donnell presented the Fire Report
- C. Codes Enforcement Manager Amrinder Singh presented the Codes Enforcement Report
- D. Director of Finance Norm Butts presented the Finance Report

ADJOURNMENT

There was a **motion to adjourn the Council Meeting by Councilwoman Smith, seconded by Councilwoman Scott-Cooper. The motion passed unanimously.** There being no further business, the meeting was adjourned.

Respectfully submitted,

Crandall O. Jones, Municipal Administrator