



NORRISTOWN MUNICIPALITY
Council Workshop
Tuesday, July 18, 2017
6:30 PM - First Floor Conference Room
AGENDA

- I. Call to Order
- II. Moment of Silence / Pledge of Allegiance
- III. Roll Call
- IV. Motion to Approve Minutes
 - a. Meeting Minutes from 07-05-2017
- V. **Executive Session Announcement**
- VI. Presentations
 - a. Elmwood Park Zoo Activity Update
Representatives from Elmwood Park Zoo will be presenting Council with an update on the Zoo's activities and future plans
 - b. Code Enforcement Performance Review
Norristown Code Manager Michael Simonson will be presenting Council with a three (3) year statistical performance of Norristown Code Enforcement.
- VII. Announcements
- VIII. Public Comment
- IX. Communication
- X. Items for Action

Municipal Administrator

- A.** Keep America Beautiful Affiliation
Motion for Council to authorize staff to initiate the application process to make Norristown an official affiliate of Keep America Beautiful, a national non-profit dedicated to inspiring and educating people to take action to improve and beautify their community and environment.
- B.** Regulating Food Trucks in the Municipality
Council will discuss the Municipality's policy on food trucks and potential new regulations on how they operate in Norristown.

Code Enforcement

A. Advertisement of Ordinance 17-10: Swimming Pool Regulations

Motion to advertise Ordinance 17-10 which amends Chapter 286 regarding the requirements for the installation and maintenance of swimming pools.

Departmental Reports

A. Police Report

B. Fire Report

C. Code Enforcement Report

D. Non-presenting Department Reports

XI. Adjournment

Anyone with a disability who wishes to attend this meeting and requires an auxiliary aid, service or other accommodations to participate in the meeting, please call the office of the Municipal Administrator at 610-270-0421.

NORRISTOWN MUNICIPALITY
COUNCIL MEETING MINUTES
July 5, 2017

The Council Meeting of the Municipality of Norristown was called to order by Council President, Sonya Sanders, at 7:30 PM in the Council Chambers.

There was a Moment of Silence followed by the Pledge of Allegiance.

The following Council members were present:

Olivia Brady
Valerie Scott-Cooper
Hakim Jones
Heather Lewis
Sonya Sanders

The following Council members were absent:

Derrick Perry
Suanne Gardiner

Also present were:

Crandall Jones, Municipal Administrator
Natasha Taylor-Smith, Acting Municipal Solicitor
Chief Mark Talbot, Norristown Chief of Police
Chenora Burkett, Director of Finance
Thomas Odenigbo, Director of Public Works
Michael Simonson, Code Manager

APPROVAL OF MINUTES:

Workshop Minutes from 06-20-2017

There was a motion by Heather Lewis with a second by Olivia Brady to Motion to approve the Workshop Minutes from June 20, 2017. A Roll Call Vote resulted in:

Ayes: Brady, Jones, Lewis, Sanders, Scott-Cooper

Absent: Gardiner, Perry

Motion carries 5-0.

EXECUTIVE SESSION ANNOUNCEMENT

Council President Sanders announced that Council did not meet in Executive Session prior to tonight's meeting.

PRESENTATIONS:

Norristown Chamber of Commerce

Kym Ramsey, President of the newly incorporated Norristown Chamber of Commerce, will be introducing herself and her group to Council and providing a brief summary of the Chamber's mission and vision for the Norristown Business Community.

Ms. Ramsey was joined by Mr. Bryan Smith of the Small Business Assistance Center. She conducted a Power Point Presentation which included the background information of the Chamber of Commerce, which began in 1912 as the Montgomery County Chamber.

Mr. Smith commented that this project is "very exciting and a reason to speak positively about Norristown."

Other topic points included Networking, Discounts, Credibility, Voice, Growth and Visibility.

Ms. Ramsey also noted that one of the goals is to make businesses a close-knit community and that this is the perfect time because Norristown is at the heart of growth.

Ms. Ramsey explained that the current goal of the Chamber is to establish a Board and Committees and to implement events and programs.

Norristown Local Publication

Ms. Teresa Parris of the Conshy Courier will be introducing herself to Council and will discuss her plans to start a FREE monthly publication highlighting news and events in Norristown.

Ms. Parris provided background information about how she got started in Conshy in 2016. She explained that she realized that Norristown could provide an opportunity for a local publication in order to bring stories to the people about the people in Norristown and that it wouldn't be the bad news that is presented in the newspapers.

She further explained that the Municipal Administrator would send a request to businesses to advertise in the publication and it would not cost the Municipality to have it sent out.

ANNOUNCEMENTS:

DRAGON BOAT RIVERFRONT WEEKEND

Saturday, July 8, 2017 from 8 am to 1 pm.

SUCCESSFUL HOME REPAIR PROGRAM

Mr. Crandall Jones announced that the Code Department, lead by Mr. Michael Simonson, completed 54 "Work Camp" projects this past weekend. He also noted that the Code Department donated \$5,000 worth of food to the needy. Mr. Jones stated that the Code Enforcement Department was invited to join the project again in 2019.

SPECIAL & CULTURAL EVENTS COMMITTEE

Council President Sanders shared that the Special Events Committee did a great job on the 4th of July events.

PUBLIC COMMENT:

There were no sign-ups for Public Comment.

COMMUNICATION:

There were no Communication items.

ITEMS FOR ACTION:

FINANCE:

Resolution No. 17-141 PIB Loan Agreement

Resolution No. 17-141 Authorization to enter into loan agreement with PIB

Ms. Chenora Burkett, Finance Director, explained that an award was received for the Pennsylvania Infrastructure Bank Loan for a 10-year term which would be paid through the Liquid Fuels Account.

The PIB Loan will be used to finance Norristown Comprehensive Road Maintenance Plan.

There was a motion by Valerie Scott-Cooper with a second by Olivia Brady to Motion to approve/disapprove Resolution No. 17-141 PIB Loan Agreement. A Roll Call Vote resulted in:

Ayes: Brady, Jones, Lewis, Sanders, Scott-Cooper

Absent: Gardiner, Perry

Motion carries 5-0

PUBLIC SAFETY:

Resolution No. 17-142 Disabled Parking

Motion to approve or deny Resolution No. 17-142 regarding requests for disabled parking spaces.

Police Chief Mark Talbot explained that Disabled Parking Signs are needed at 43 East Jacoby Street and 114 West Freedley Street due to the residents having physical conditions that impact their mobility.

There was a motion by Olivia Brady with a second by Valerie Scott-Cooper to Motion to approve/disapprove Resolution 17-142 Disabled Parking. A Roll Call Vote resulted in:

Ayes: Brady, Jones, Lewis, Sanders, Scott-Cooper

Absent: Gardiner, Perry

Motion carries 5-0

CODE ENFORCEMENT:

HARB Certificate of Appropriateness - June 2017

Motion to Approve or Disapprove the Certificate of Appropriateness for the properties that applied for review by the Historical Architectural Review Board (HARB).

Mr. Michael Simonson explained that HARB Certificates of Appropriateness are needed for the following properties that require installations or replacements:

- 1020 DeKalb Street
- 534 Kohn Street
- 626 Swede Street
- 751 Chain Street
- 108 West Elm Street
- 511 Astor Street
- 1233 Oakwood Drive
- 416 West Lafayette Street
- 918 West Lafayette Street
- 619 West Lafayette Street
- 1010 West Main Street

There was a motion by Olivia Brady with a second by Heather Lewis to Motion to approve HARB Certificates of Appropriateness for June 2017.. A Roll Call Vote resulted in:

Ayes: Brady, Jones, Lewis, Sanders, Scott-Cooper

Absent: Gardiner, Perry

Motion carries 5-0.

Motion to open Agenda

Under consideration is a request to permit food trucks for July 8th event at Riverfront Park hosted by the Norristown Dragonboat Club.

Mr. Crandall Jones noted that an email was received from Mr. Parker requesting the use of food trucks at the July 8th Riverfront event and, since there was not enough time, this was the next Council meeting to discuss it. Mr. Jones noted that they usually receive a couple of weeks' notice in order to establish Police and Fire security measures and to indemnify the Municipality and review the vendors.

Councilman Hakim Jones stated he would approve because of the applicant's continuous commitment.

There was no Public Comment.

There was a motion by Heather Lewis with a second by to Motion to open Agenda to waive the fees for the food trucks for the July 8th event at the Riverfront Park.. A Roll Call Vote resulted in:

Ayes: Brady, Jones, Lewis, Sanders, Scott-Cooper

Absent: Gardiner, Perry

Motion carries 5-0

ADJOURNMENT:

There was a motion by Heather Lewis with a second by Olivia Brady to ADJOURNMENT:. A Roll Call Vote resulted in:

Ayes: Brady, Jones, Lewis, Sanders, Scott-Cooper

Absent: Gardiner, Perry

Motion carries 5-0

Respectfully submitted,

Roseann M. Santangelo

MUNICIPALITY OF NORRISTOWN
A HOME RULE MUNICIPALITY
MONTGOMERY COUNTY, PENNSYLVANIA

ORDINANCE NO. 17-10 of 2017

AN ORDINANCE OF THE MUNICIPALITY OF NORRISTOWN, MONTGOMERY COUNTY, PENNSYLVANIA, AMENDING THE NORRISTOWN MUNICIPAL CODE TO AMEND CHAPTER 286 REGARDING THE REQUIREMENTS FOR THE INSTALLATION AND MAINTENANCE OF SWIMMING POOLS; REPEALING ALL INCONSISTENT ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Municipality of Norristown is desirous to insure that all construction and building within the Municipality is conducted in a manner consistent with the highest level of accountability; and

WHEREAS, the Municipality is desirous of protecting the public health and safety of its residents and individuals working within its borders; or your actions

NOW, THEREFORE, IT IS HEREBY ORDAINED AND ENACTED THAT:

SECTION I. AMENDMENT TO NORRISTOWN MUNICIPAL CODE

A. The Norristown Municipal Code is hereby amended as follows:

CHAPTER 286 SWIMMING POOLS

§ 286-3 Requirements

All swimming pools shall be maintained in a clean and sanitary condition, and in good repair.

Private swimming pools, hot tubs, and spas, containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier at least 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is a minimum of 54 inches (1372 mm) above the bottom of the gate. The release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches (152 mm) from the gatepost. No existing pool enclosure shall be removed, replaced, or changed in a manner that reduces its effectiveness as a safety barrier.

Exception: Spas or hot tubs with a safety cover that complies with ASTM F 1346 shall be exempt from the provisions of this section.

SECTION II. SEVERABILITY

In the event that any section, sentence, clause, or word of this Ordinance shall be declared illegal, invalid or unconstitutional by any Court of competent jurisdiction, such declaration shall not prevent, preclude or otherwise foreclose the validity of the remaining portions of this Ordinance.

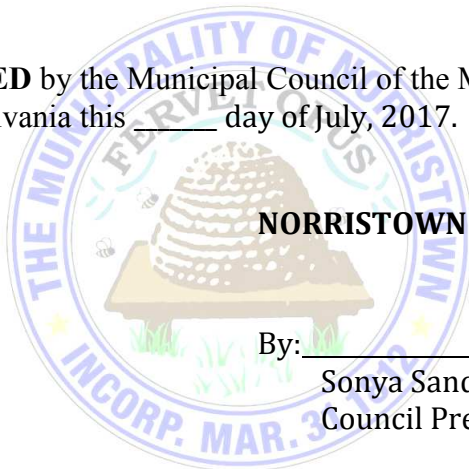
SECTION III. REPEALER

All ordinances or resolutions or parts thereof inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed.

SECTION IV. EFFECTIVE DATE

This Ordinance shall take effect and be in force from and after its approval as required by the law.

ORDAINED AND ENACTED by the Municipal Council of the Municipality of Norristown, Montgomery County, Pennsylvania this _____ day of July, 2017.



NORRISTOWN MUNICIPAL COUNCIL

By: _____
Sonya Sanders
Council President

Attest _____
Crandall O. Jones,
Municipal Administrator