



NORRISTOWN MUNICIPALITY
Council Workshop
Tuesday, April 17, 2018
6:30 PM - First Floor Conference Room
AGENDA

- I. Call to Order
- II. Moment of Silence / Pledge of Allegiance
- III. Roll Call
- IV. Motion to Approve Minutes
 - a. Meeting Minutes from 04-03-2018
- V. **Executive Session Announcement**
- VI. Presentations
- VII. Announcements
- VIII. Public Comment
- IX. Communication
- X. Items for Action

Municipal Council

- A. Mural Arts Discussion by Council Member Brady
Councilmember Brady will ask Council to discuss a potential mural arts project and current laws/policies governing murals in Norristown.

Municipal Engineer

- A. Hancock School ADA Ramp Discussion
The Municipal Engineer will be presenting Council with a request from the Norristown Area School District regarding the reconstruction of ADA ramps as part of their Renovations at Hancock Elementary School.

Municipal Solicitor

- A. Local Hiring Policy Discussion
Council will discuss potential actions that could be taken by the Municipality to promote the hiring of local labor for private development projects in Norristown.

Municipal Administrator

A. Update on Norristown's Capital Improvement Plan

The Municipal Administrator and Engineer will be providing Council with an update on Norristown's first-ever Capital Improvement Plan, with an emphasis on what projects been accomplished and upcoming facility improvements.

Planning and Municipal Development

A. Reviving Norristown's Main Street Q2 Report

Quarterly presentation of retail recruiting activities by the Retail Development Manager.

B. Expansion plan for 1437 DeKalb Street

MEH Investment owner of 1437 DeKalb Street is proposing to expand the existing first floor in order to accommodate Children's Hospital of Philadelphia ("CHOP") who has outgrown its current location at 1307 DeKalb Street.

C. 705 Chain Street Zoning Hearing Board Application

Pradeep John of 1811 Arbor Ct. Jamison, PA 18929 is seeking a variance from article V- R2 Residence District Section 320-41.A for the use of a quadraplex.

Public Safety

A. Resolution No. 18-124 Disabled Parking

Motion to approve or deny Resolution No. 18-124 regarding requests for disabled parking spaces.

B. Intent to Award Towing Contract for Three Years

Intent to award towing contract for three years.

Departmental Reports

A. Public Works Report

B. Planning & Development Report

C. Office of the Administrator Reports

D. Non-presenting Department Reports

XI. Adjournment

Anyone with a disability who wishes to attend this meeting and requires an auxiliary aid, service or other accommodations to participate in the meeting, please call the office of the Municipal Administrator at 610-270-0421.



**MUNICIPALITY OF NORRISTOWN
COUNCIL/WORKSHOP AGENDA ITEM**

SUBJECT: Meeting Minutes from 04-03-2018

Date Submitted:

Date Workshop Meeting:

Date Council Meeting:

BUDGET IMPACT:

ANNUAL: Balance before this:

Balance after this:

CAPITAL: Balance before this:

Balance after this:

FUNDING SOURCE (Account No.):

ACTION REQUESTED:

PURPOSE:

HISTORY:

FACTS AND ISSUES:

OPTIONS:

RECOMMENDED ACTION:

DEPARTMENT:

Administration

ATTACHMENTS:

Description

Meeting Minutes from 04-03-2018

Upload Date

4/12/2018

Type

Executive Summary

REVIEWERS:

Department

Reviewer

Action

Date

Administration

Ford, Brandon

Approved

4/12/2018 - 11:52 AM

Administration

Jones, Crandall

Approved

4/13/2018 - 4:08 PM

NORRISTOWN MUNICIPALITY
COUNCIL MEETING MINUTES

April 3, 2018

The Council Meeting of the Municipality of Norristown was called to order by Council President, Sonya Sanders, at 7:30 PM in the Council Chambers.

There was a Moment of Silence followed by the Pledge of Allegiance.

Council President Sanders asked that everyone join in for a Moment of Silence and the Pledge of Allegiance.

The following Council members were present:

Sonya Sanders, Council President, 1st District
Derrick Perry, Vice-President, At-Large
Olivia Brady, At-Large
Hakim Jones, 4th District
Valerie Scott-Cooper, 3rd District
Rebecca Smith. At-Large

Also in attendance were:

Crandall Jones, Municipal Administrator
Sean Kilkenny, Municipal Solicitor
Chief Talbot, Norristown Police Chief
Jayne Musonye, Director of Planning/Development
Rochelle Rawlins, Assistant Director of Finance
Thomas Odenigbo, Director of Public Works

APPROVAL OF MINUTES:

Workshop Minutes from 03-22-2018

There was a motion by Derrick Perry with a second by Olivia Brady to Motion to approve/disapprove the Workshop Minutes from March 22, 2018. A Roll Call Vote resulted in:

Ayes: Brady, Jones, Perry, Sanders, Scott-Cooper, Smith

Absent: Lewis

All in favor. Motion carries 6-0.

EXECUTIVE SESSION ANNOUNCEMENT

Council President Sanders announced that Council did not meet in Executive Session prior to tonight's meeting.

ANNOUNCEMENTS:

Facebook Chat with the Municipal Administrator - Live on April 6th from 10 am to 11 am.

Start Your Own Business Workshop - Tuesday, April 10th from 5:30 to 7:30 pm at the Norristown Public Library in the Community Room. Learn from experts about everything you need to know to launch a successful business. To register call 610-277-1085.

Keep Norristown Beautiful - Saturday, April 14 from 8 am to 12 pm. Contact knb@norristown.org for information.

Job and Career Fair - April 25th from 10 am to 2 pm at the Municipal Building Main Lobby. Call 610-272-8080 for information. "Connecting Talent with Opportunity."

PUBLIC COMMENT:

There was no Public Comment.

COMMUNICATION:

There were no Communication items.

ITEMS FOR ACTION:

Municipal Council

Resolution 18-123: Support for a Legislative and Congressional Redistricting Citizen Commission Council will consider a resolution declaring its support for the legislative effort to amend the Pennsylvania Constitution to assign the task of both legislative and congressional redistricting to an independent and non-partisan citizens commission.

Council considered a Resolution declaring its support for the legislative effort to amend the Pennsylvania Constitution to assign the task of both legislative and congressional redistricting to an independent and non-partisan citizens commission.

There was a motion by Olivia Brady with a second by Valerie Scott-Cooper to Motion to approve/disapprove Resolution 18-123: Support for a Legislative and Congressional Redistricting Citizen. A Roll Call Vote resulted in:

MUNICIPAL ADMINISTRATOR:

Update on the Norristown State Hospital Grounds

Municipal Administrator will provide a verbal update to the Council on the Norristown State Hospital Grounds.

Crandall Jones provided an update. He noted that a second forensic unit is being built and a land development sign is posted which was looked into. Mr. Jones noted that he spoke with the Deputy Director and they are in line with their agreement. The matter is that DHS is trying to get step down clients currently in Building 10 back into Building 1. This is a result of them, as part of the study, to make beds readily available. The sign was obtained per request for a permit to undertake the development of the parking lot.

Going forward, Mr. Jones noted we continue to meet monthly with DHS as well as DGS for the State to talk about and monitor Council's movement. He said that both the Fire Police and Sheriff's Office meet and do walk throughs so that the Public Safety can be properly prepared and the State agreed to this. They will facilitate meetings regarding the Public Safety facilities involved to do this.

He added that the State is interviewing conveyors to do the study and it will be late April, early May for the award to bid for a conveyor for development as well as give a sense of what uses would be desirable. Mr. Jones stated they are reviewing proposals and the Municipality is discussing proximity.

Mr. Jones noted this will be brought back to Council. It will begin no later than 2020, the State will provide an exit strategy and finish no later than 2022.

PUBLIC SAFETY:

Resolution 18-121 Disabled Parking Requests

To establish handicapped parking at the following Norristown address:

1025 Cherry Street

To establish the removal of a reserved handicap space at the following addresses:

561 Hamilton Street
212 Forest Ave.

Chief Talbot provided information about the Disabled Parking Requests at 1024 Cherry Street and the removal of a Reserved Handicapped Space at 561 Hamilton Street (impacted mobility) and 212 Forest Avenue (resident passed away.)

There was a motion by Olivia Brady with a second by Valerie Scott-Cooper to Motion to approve/disapprove Resolution 18-121 Disabled Parking Requests.. A Roll Call Vote resulted in:

Ayes: Brady, Jones, Perry, Sanders, Scott-Cooper, Smith

Absent: Lewis

All in favor. Motion carries 6-0.

ADJOURNMENT:

There was a motion by Valerie Scott-Cooper with a second by Olivia Brady to Motion to adjourn the Council Meeting of April 3, 2018. A Roll Call Vote resulted in:

Ayes: Brady, Jones, Perry, Sanders, Scott-Cooper, Smith

Absent: Lewis

All in favor. Motion carries 6-0.

Respectfully submitted,

Roseann M. Santangelo

MUNICIPALITY OF NORRISTOWN
A HOME RULE MUNICIPALITY
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. 18-124 of 2018

A RESOLUTION OF THE MUNICIPALITY OF NORRISTOWN, MONTGOMERY COUNTY, PENNSYLVANIA, ESTABLISHING HANDICAPPED AND LOADING ZONE PARKING SPACES IN THE MUNICIPALITY OF NORRISTOWN; PROVIDING FOR THE ERECTION OF ALL APPROPRIATE OFFICIAL TRAFFIC CONTROL SIGNS AND NOTICES; PROVIDING THAT THE NORRISTOWN POLICE DEPARTMENT AND ITS DESIGNEES SHALL ENFORCE THE PROVISIONS OF THIS RESOLUTION; REPEALING ALL INCONSISTENT RESOLUTIONS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Municipality of Norristown has adopted Chapter 305 of the General Laws of the Municipality of Norristown which governs vehicles and traffic within the Municipality of Norristown; and

WHEREAS, Chapter 305 of the General Laws of Norristown states that handicapped and loading zone parking spaces shall be established or eliminated by Resolution of Municipal Council, and may be amended from time to time by authority of same; and

WHEREAS, the Municipality of Norristown desires to establish or eliminate handicapped and loading zone parking spaces that shall remain in effect until amended by Resolution of Municipal Council;

NOW, THEREFORE, be it, and it is hereby **RESOLVED** by the Norristown Municipal Council, and it is hereby **ADOPTED** and **RESOLVED** by authority of same as follows:

I. Handicapped and loading zone parking spaces are hereby established or eliminated in the Municipality of Norristown as set forth on Exhibit "A" which is attached hereto and incorporated herein by reference as if set forth herein at length.

II. The appropriate official traffic control signs and notices designating the handicapped and loading zone parking spaces established herein are hereby authorized to be erected or removed.

III. The Norristown Police Department and its designees are hereby authorized to enforce the provisions of Chapter 305 of the General Laws of the Municipality of Norristown, including enforcement of the handicapped and loading zone parking spaces established or eliminated by this Resolution.

IV. All provisions of other Resolutions or parts thereof inconsistent with the terms of this Resolution are hereby repealed to the extent of the inconsistency.

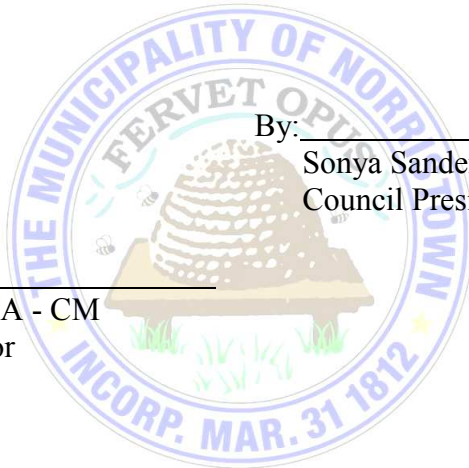
V. The provisions of this Resolution are declared to be severable. If any part of this Resolution is declared by a court of competent jurisdiction to be invalid or unconstitutional, such determination shall have no effect on the remaining provisions of this Resolution.

VI. This Resolution shall be effective immediately upon its legal adoption.

ENACTED and **ORDAINED** this 17th day of April 2018

Seal:

**Municipality of Norristown
Municipal Council**



By: _____
Sonya Sanders
Council President

Attest _____
Crandall O. Jones, ICMA - CM
Municipal Administrator

EXHIBIT "A"

RESOLUTION NO. 18-124 of 2018

Approve a handicapped parking space for the following address:

- 1732 Powell Street

Approved this 17th day of April

