

**MUNICIPALITY OF NORRISTOWN
A HOME RULE MUNICIPALITY
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 18-165 of 2018

**A RESOLUTION TO ADOPT A FEE SCHEDULE FOR FISCAL YEAR 2019, AS AMENDED,
ENTITLED "CONSOLIDATED FEE SCHECULE FOR 2019"**

WHEREAS, various sections of the Municipality of Norristown's Municipal Code make provisions for the implementation of fees for services provided by the Municipality of Norristown; and

WHEREAS, the Municipal Council determines each fiscal year which authorized source and in what proportion taxes shall be levied and used each year to raise the revenue or funds required to meet the general expenses of the Municipality; and

WHEREAS, the establishment, modification, structuring, restructuring, or approval of tax rates, fees, and other charges by this Resolution are for the purpose of meeting operating expenses, and such fees have been established and modified from time to time on a function by function basis; and

WHEREAS, it is the policy of the Municipality of Norristown to review and amend as required the Fee Schedule when fees are changed or corrections and/or clarifications need to be made to the Fee Schedule; and

NOW THEREFORE, BE IT RESOLVED that the Municipal Council of the Municipality of Norristown does hereby approve the Fee Schedule for Fiscal Year 2019:

Section I. Finance

1. Real Estate Tax certification (each)	\$25.00
2. Duplicate Real Estate Tax bill (each)	\$5.00
3. Returned check fee (each)	\$50.00
4. Praecipe (each)	\$100.00
5. Municipal convenience fee	\$3.00 or 2.65% of the transaction total, whichever is greater
6. Municipay online e-check processing fee	\$1.50

Section II. Public Parking Lots (monthly rate per space)

1. Main and Green	\$25.00
2. Kohn and Lafayette	\$12.50

Section III. Document Copying/Reproduction

1. Right to know document copies (per page)	\$0.25
2. All other document copies	\$0.50

Section IV. Notary Services

1. Executing affidavits	\$5.00
2. Executing verifications	\$5.00
3. Executing acknowledgements	\$5.00
a) Each additional name	\$2.00
4. Postage	Actual Cost
5. Mailing non-standard envelopes	Actual Cost

Section V. Police Services

1. Housing Authority criminal background checks	\$7.00
2. Local criminal history check	\$10.00
3. Accident and incident reports	\$15.00
4. Accident report video	\$150.00
5. Photographs	
a) Black and white (per print)	\$10.00
b) Digital (per print)	\$15.00
c) Digital photos on disc (each)	\$200.00
6. Fingerprinting	
a) Municipality Resident (per card)	\$5.00
b) Non-municipality resident (per card)	\$20.00
c) Housing Authority (per card)	\$20.00
7. Car boot removal fee	\$100.00
8. Administrative Fee for towed vehicles	
a) Administrative Fee Reimbursement to the Municipality of Norristown at the time of release to the public and/or when a vehicle is officially salvaged, which shall be credited to the Municipality of Norristown's General Fund.	\$35.00
9. Private Towing	
a) Towing company rates	\$25.00/year

Private towing company rates set forth in Ordinance No. 09-13:

Class 1-Light duty, less than 5,000 lbs.	\$110.00
Class 2-Light duty, 5,001-10,000 lbs.	\$150.00
Class 3-Light duty, 10,001-26,000 lbs.	\$230.00
Class 4-Light duty, 26,001-60,000 lbs.	\$275.00
Class 5-Light duty, 60,001-80,000 lbs.	\$375.00

Section V. Police Services (continued)

b) Maximum fee for private towing company response if, after arrival, the owner or custodian of the vehicle expresses a willingness and intention to remove the vehicle immediately as set forth in Section 5.A.(6) of Ordinance No. 09-13:	\$40.00
c) Maximum fee for private towing company storage for the first 24-hour period from the time the wrecker arrives at the scene.	\$25.00
<p>No charge for the first four (4) hours after the tow vehicle arrives at the scene if the vehicle is properly retrieved within that time frame during regular business hours of the tow operator. In the event a tow operator is not open to the public during the time a vehicle is towed, then the four (4) hour grace period starts at the regular opening time of the operator on the next business day.</p>	
d) Maximum fee for private towing company protecting a vehicle as set forth in Section 5.B.(4) of Ordinance No. 09-13:	\$25.00
e) Daily Storage Rate - Daily Storage charges are accrued on a 24-hour basis from the time of the tow.	\$50.00
Additional Charges: (to be added to the basic towing fee) Hourly rate after first half hour (The first half hour is actual time the tower spends hooking up the vehicles)	\$40.00
Hourly rate for extra staff or second truck	\$40.00
f) Other Charges	
Night Towing (Between 6:00 PM & 6:00 AM,)	\$15.00
Lockouts:	\$35.00
Jump Starts:	\$35.00
Tire Changes:	\$45.00

10. Vehicles and Traffic

<u>Violation</u>	<u>Section</u>	<u>Fine</u>
Vehicles to be parked within marked spaces (Other Violations)	305-21	\$28.00
Parking in Alleys (No Parking in Fire Lane)	305-22	\$28.00
Parking of Commercial Vehicles (Other Violation)	305-23	\$28.00
Angle Parking (Other Violation)	305.24	\$28.00

Section V. Police Services (continued)

10. Vehicles and Traffic (continued)

<u>Violation</u>	<u>Section</u>	<u>Fine</u>
Parking prohibited at all times (No Parking Anytime)	305-25	\$28.00
Parking prohibited certain hours (No Parking Hours Indicated)	305-26	\$20.00
Time Limit Parking (Exceeding 15 minutes, 30 minutes, 1 hour and 2 hour parking)	305-27	\$20.00
Special Purpose Parking Zone	305-28	\$28.00
Loading Zones	305-29	\$28.00
Parking for Handicapped and Disabled Veterans (Handicapped Parking)	305-30	\$65.00
Hours and Days Parking Meter Fee Required (Exceeding Meter Limit)	305-36B	\$28.00
Permits Required (Reserved Parking)	305-43	\$28.00
Parking Restrictions (Exceeding 2.0 hr./4.0 hr. parking)	305-52	\$20.00
Pedestrian Crosswalks (Blocking Crosswalk)	305.72	\$28.00
Storage Vehicles Prohibited (Other Violation)	305.73	\$28.00
Prohibitions in Specified Places PMVC (Blocking Driveway)	3353(a)(2)(i)	\$28.00
Prohibitions in Specified Places PMVC (Within 15' of Fire Hydrant)	3353(a)(2)(ii)	\$28.00
Prohibitions in Specified Places PMVC (Blocking Crosswalks)	3353(a)(1)(iv)	\$28.00
Prohibitions in Specified Places PMVC (Double Parking)	3353(a)(1)(i)	\$28.00
Additional Parking Regulations PMVC (Facing Against Traffic Movement)	3354	\$15.00
Prohibitions in Specified Places PMVC (Parked within 20' of an intersection)	3353(a)(2)(iii)	\$28.00
Prohibitions in Specified Places PMVC (No Parking Bus Stop)	3353(a)(3)(ii)	\$28.00
Prohibitions in Specified Places PMVC (No Parking Here to the Corner)	3353(a)(3)(ii)	\$28.00
Abandoned Vehicle (Physically inoperable)	301	\$40.00
Abandoned Vehicle (Illegally parked)	301	\$40.00
Abandoned Vehicle (Private property)	301	\$40.00
Abandoned Vehicle (Expired registration)	301-2	\$40.00
Abandoned Vehicle (Expired inspection)	301-3	\$40.00
Abandoned Vehicle (No Ascertainable VIN)	301	\$40.00
No Parking on Sidewalks	301	\$28.00
All other Violations cited under other violations		

Section V. Police Services (continued)

- 11. Zone Residential Parking Permit
 - Annual fee per car (two car limit) \$0.00
 - Visitor Permit \$0.00

12. Metered Parking Fee

Metered parking hours are Monday through Friday from 8:00 AM to 6:00 PM

- Kiosk Parking
 - Per ten (10) minutes \$0.25
 - Per one (1) hour \$1.50

STREET	BLOCK	DESCRIPTION
East Airy Street	00	Swede and DeKalb Streets
Swede Street	400	Airy and W. Penn Streets
Swede Street	300	W. Penn and Main Streets
East Penn Street	00	DeKalb Streets and Strawberry Alley
West Airy Street	00	Swede and Cherry Streets
Cherry Street	400	Penn and Airy Streets
Swede Street	500	Airy and Marshall Streets
Church Street	500	Airy and Marshall Streets
West Penn Street	00	Swede and Cherry Streets
DeKalb Street	500	Airy and Marshall Streets
Maris Street	500	Airy and Marshal Streets
West Lafayette Street	00	Swede and Cherry Streets
West Lafayette Street	00	Cherry and Barbadoes Streets
West Marshall Street	300	
West Marshall Street	400	
West Marshall Street	500	
West Marshall Street	600	Markley and Kohn Streets

The fee for parking in the following meter districts will be:

STREET	BLOCK	DESCRIPTION	TIMING	FEE
West Marshall Street	300-600	Beginning west of Markley Street between the railroad tracks and Corson Street	Per twenty (20) minutes	\$0.25
			Per one (1) hour	\$0.75

Section VI. Code Enforcement, Building, and Zoning

1. Contractor's Licenses

Jan. 1 – Mar. 31	\$100.00
Apr. 1 – Jun. 31	\$75.00
Jul. 1 – Sept. 31	\$50.00
Oct. 1 – Dec. 31	\$25.00

Contractor's licenses are valid for the calendar year (January 1st through December 31st). Any contractors commencing work without first obtaining a license shall be subject to a payment of double the full annual fee described above regardless of which quarter the license is applied in.

2. Building Permit Fees

The minimum fee for a permit shall be \$129.50 (\$100 Permit/Inspection Fee + \$25 Administrative Fee + \$4.50 State UCC Fee) for all permit applications.

The Department of Buildings & Code Enforcement may require the applicant to provide a contract or other similar documentation to verify estimated project costs. **Fees shall be paid at the time when the permit is issued.**

Separate permits shall be required for each structure located on a parcel.

Residential/Commercial Projects

Building, plumbing, electrical, mechanical, fire and energy permits shall be issued separately and each permit fee shall be based on the following fee scale calculation for the total project value as follows:

Construction Project Value	Graduated Fee Scale Amounts/Rates
\$5,001 - \$50,000	3.00% per \$1,000 or fraction thereof
\$50,001 - \$3,000,000	1.50% per \$1,000 or fraction thereof
\$3,000,001 and greater	0.75% per \$1,000 or fraction thereof

A project that includes multiple parcels and the total construction value of the parcel exceed \$50,000, each permit for each parcel shall be calculated based on 1.5% per \$1,000 construction project value for the project or project phase. This fee calculation applies only to projects that are regulated by the International Residential Code.

All permits require an additional \$4.50 State fee established by Act 45 of 1999. Each permit fee shall also be subject to a \$25.00 Administration fee.

Any person commencing work without first obtaining an approved permit from the Municipality shall be subject to a payment of double the permit fee described above.

Building permit fees include the cost of two (2) inspections for each phase of the project, e.g. footings, framing, plumbing, etc. Additional inspections, requires because work completed failed to pass the initial two (2) inspections, shall result in an additional \$50.00 fee for each additional inspection.

Section VI. Code Enforcement, Building, and Zoning (Continued)

Inspections canceled by the contractor or resident with notification of less than 24 hours in advance of scheduled time shall result be assessed a \$25.00 cancellation fee.

Minor Residential/Commercial Projects (Under \$5,000 in Value)

Building, plumbing, electrical, mechanical, fire and energy permits for minor residential and commercial projects shall be issued separately and each permit fee shall be based on the following fee scale calculation:

The minimum fee for a permit shall be \$129.50 (\$100 Permit/Inspection Fee + \$25 Administrative Fee + \$4.50 State UCC Fee) for all permit applications.

DESCRIPTION	FEE
Initial Application (includes 1 inspection & 1 re-inspection)	\$100.00
Administrative Fee	\$25.00
PA State UCC Fee	\$4.50
Minor Residential & Commercial Projects Fee Shall be Based on the Number of Inspections Needed (i.e. footing, foundation, framing, rough mechanical, rough electrical, rough plumbing, fire protection, accessibility, energy, wallboard, final, etc.). Minimum Fee Includes 1 Inspection Only.	\$75.00 per Inspection

Minor residential and commercial projects include but are not limited to *Construct, Enlarge, Alter, Repair, Move, Demolish, Change The Occupancy of a Building/Structure, or to Erect, Install, Enlarge, Alter, Repair, Remove, Convert, or Replace any Structural, Mechanical, Gas, Electrical, & Plumbing* (Projects Valued at Less Than \$5,500),

All permits require a \$4.50 State fee established by Act 45 of 1999. Each permit fee shall also be subject to a \$25.00 Administration fee. Additional inspections, required because work completed failed to pass the initial two (2) inspection (1 initial inspection and the re-inspection), shall result in an additional \$50.00 fee for each additional inspection.

Any person commencing work without first obtaining an approved permit from the Municipality shall be subject to a payment of double the permit fee described above.

3. Plan Review Fees

a. Residential Plans	\$75.00/hour
b. Commercial Plans	\$125.00/hour
c. Administrative Fee	\$25.00

Building plans submitted for review to the Municipality of Norristown Code Enforcement Department as part of a permit application will be charged an additional fee **which shall be paid at the time the permit is issued.**

A plan review must be completed for **ALL** fire detection and suppression systems.

The Municipality shall, at its sole discretion, determine when plan reviews for other projects are required.

4. Use and Occupancy Permits

All property that transfers ownership in the Municipality of Norristown must be inspected **PRIOR** to the settlement and a Use and Occupancy Permit must be issued. Failure to obtain a Use and Occupancy Permit or a Temporary Use and Occupancy Permit prior to settlement will result in assessment of double the usual fee.

In addition, Use and Occupancy inspection and permit is required whenever a property changes use, as determined by either the zoning or building codes.

a. Commercial Units-Low Hazard Occupancy (Business, Retail, etc.)	
1-2,000 square fee	\$110.00
2,000-5,000 square feet	\$160.00
5,001-10,000 square feet	\$210.00
10,001-100,000 square feet	\$260.00
100,001 square feet or greater	\$310.00
b. Commercial Units-High Hazard Occupancy (Manufacturing, Warehouse, etc.)	
1-2,000 square fee	\$200.00
2,000-5,000 square feet	\$250.00
5,001-10,000 square feet	\$300.00
10,001-100,000 square feet	\$400.00
100,001 square feet or greater	\$500.00
c. Residential Units	
First Unit	\$75.00
Each Additional Unit	\$75.00
d. Administrative Fee	\$25.00
e. Norristown Volunteer Fire Companies	\$0.00

The property owner may be charged an additional fee for the cost of third party inspectors, engineers or other professionals needed to complete the inspection, re-inspection or plan review.

Use and Occupancy Permits fees must be paid at the time of application. Use and Occupancy Permit fees include the cost of two inspections. Additional inspections shall result in an assessment of \$30.00 for each additional inspection.

5. Sign and Banner Permits/Licenses

Property owners wishing to erect a sign must first obtain an approved sign permit.

Sign Permit Fee (per \$1,000 of Construction Costs)	\$30.00
Norristown Volunteer Fire Companies	\$0.00

Any person, commission, or work started without first obtaining an approved sign permit from the Municipality shall be subject to an assessment of double the permit fee described above. Owners of property on which a sign is erected shall pay the Municipality an annual license fee:

Signs in excess of 20 square feet	\$1.50/square foot
Signs less than 20 square feet	\$15.00
Banner Permit Fee for each calendar month displayed	\$3.00 per square foot

6. Rental Licenses	FEE
a. Each rental unit (owner-occupied units are not included) by November 15 th of each year	\$75.00
b. Penalty for failure to obtain a license by January 31 st of the following year	\$65.00

Owners of residential rental property must obtain a license to operate by November 15th of each year for the following year.

Rental License fees include two (2) inspections. Additional inspections due to failure to pass initial inspections and re-inspections shall result in an assessment of \$50.00 for each additional inspection.

Inspections canceled by the landlord without notification of less than 24 hours in advance of scheduled time or failure to grant access shall be assessed a \$100.00 cancellation/no-show fee per rental unit scheduled for inspection.

Stop work orders/condemnation placard removal Fee	\$75.00 PLUS \$25.00 per unit
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Owner of residential rental property operating a rental unit without a valid license shall be assessed double the rental license fee in addition to any penalties.

In cases where the Municipality resources are used to abate property maintenance violations, property owners will be charged the cost for services based on the following schedule:

7. Property Abatement	
a. Laborer (per man/per hour)	\$14.00
b. Equipment (per man/per hour)	\$17.00
c. Chainsaw per day	\$55.00
d. Miscellaneous tools per day	\$25.00
e. Dump truck per hour	\$75.00
f. Bucket truck per hour	\$125.00
g. Sweeper per hour	\$125.00
h. Dumping fee per ton	\$75.00

8. Board Up Permit

Owner of property who voluntarily or are ordered to board up three (3) or more windows, doors or other openings	\$100.00
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9. Deed Registry Fee	\$10.00
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Property owners who wish to appeal a decision of the Code Enforcement Department may do so to the Code Appeals Board. The following amounts are charged to the appellant in order to cover the cost of holding a hearing:

10. Code Appeals Board	
a. Stenographer	\$400.00
b. Advertising	\$50.00
c. Administrative Fee	\$50.00
d. Solicitor	\$135.00

Section VII. Zoning and Development

Whenever the use or occupancy of a property in the Municipality of Norristown changes, the owner or tenant must obtain a zoning permit prior to occupying the space. Fees cover the cost of review by a zoning officer.

1. Zoning Permit Fees (Non-refundable)	
a. Single Family Residence	\$20.00
b. Multi-Family Residence (up to five units)	\$30.00
c. Multi-Family Resident (over five units)	\$50.00
d. Commercial	\$50.00

Once the zoning review is complete, a use and occupancy inspection must be completed and a use and occupancy permit issued (see VI. **CODE ENFORCEMENT, BUILDING AND ZONING**-Section 4).

Zoning Applicants with use for building or other space is denied by the zoning officer may appeal to the Zoning Hearing Bard. A fee is charged to cover administrative costs, transcription, legal and other costs associated with holding a hearing:

Section VII. Zoning and Development (continued)

- 2. Zoning Hearing Board Fees
 - a. Residential Fee \$575.00
 - b. Multi-use Residential Fee \$1,110.00
 - c. Commercial Fee \$1,225.00

3. Sub-division and Land Development

<u>Subdivision</u>	Application Fee	Escrow Deposit
Two residential lots	\$300.00	\$2,000.00 PLUS \$500.00/ lot
Three of more residential lots	\$450.00 PLUS \$200.00/ lot	\$4,500.00 PLUS \$650.00/ lot
Two commercial/ industrial lots	See Land Development	
Three or more commercial/ industrial lots	See Land Development	

<u>Land Development</u>	Application Fee	Escrow Deposit
Residential, commercial, industrial	\$750.00 PLUS \$150.00/acre	\$2,600 PLUS \$325.00/1,000 square feet of building area

Whenever a parcel of land is divided into two (2) or more lots, or when two (2) or more lots are combined, the property owner must develop a plan and have it reviewed and approved by the Norristown Planning Commission. In addition, whenever a new building or addition is to be constructed, plans for these improvements must come before the Norristown Planning Commission.

There are two (2) categories of charges: Administrative fees and Escrow Deposits. Administrative Fees cover the cost of the application review and administration by Planning Department staff. Administrative fees are not refundable. Escrow deposits are intended to cover the cost of professional services the Planning Department requires to property review the application. This includes engineering fees and legal fees. Unused escrow funds are returned to the applicant. If the funds escrowed are insufficient to cover expenses, the Municipality reserves the right to require the applicant to provide an additional escrow deposit. For example, if the additional engineering reviews are requires because the applicant’s plans were deficient, the Municipality may require additional escrow funds.

A plan review must be completed for all fire detection and suppression systems. The Municipality shall, at its sole discretion, determine when plan reviews for other projects are required.

- 4. Plan Review
 - a. Residential Plans \$70.00/hour
 - b. Commercial Plans \$110.00/hour
 - c. Administrative Fee \$25.00

Certain uses in the Municipality are allowed only by the approval of Council. In these situations, the applicant must come before Council at a Public Hearing. Fees associated with these hearings cover the cost of advertisement, legal, staff and transcription expenses.

a. Single Family Residential	\$575.00
b. Multi-Family Residential	\$1,100.00
c. Commercial	\$1,225.00
5. Conditional Use for Murals	
a. Single Family Residential	\$50.00
b. Multi-Family Residential	\$100.00
c. Commercial	\$150.00

Section VIII. Fire Department

1. Fire/Incident Report	\$25.00
Non-Certificate Fire Safety Training for a maximum of 25 students	
a. For profit organization	\$550/45 minutes
b. Non-profit organization	\$225.00/45 minutes
Photographs	
a. Digital	\$15.00/print
b. Digital Photos on Disc	\$200.00/disc
2. Commercial Fire Inspection	
Commercial Units-Low Hazard Occupancy (Ambulatory health care, banks, barbers and beauty shops, retail, etc.)	
1-2000 square feet	\$110.00
2,001-5,000 square feet	\$160.00
5,001-10,000, square feet	\$210.00
10,001-100,000 square feet	\$260.00
100,001 square feet or greater	\$310.00
Commercial Units-Moderate Hazard Occupancy (Manufacturing, bakeries, auto repair, auto body etc.)	
1-2000 square feet	\$150.00
2,001-5,000 square feet	\$200.00
5,001-10,000, square feet	\$250.00
10,001-100,000 square feet	\$320.00
100,001 square feet or greater	\$400.00
Commercial Units-High Hazard Occupancy (Wholesale and retail sales and storage of flammable and combustible liquids, liquid stores and distributors without bulk storage, stationary batteries used for facility emergency power or telecommunication facilities, etc.)	
1-2000 square feet	\$200.00
2,001-5,000 square feet	\$250.00
5,001-10,000, square feet	\$300.00
10,001-100,000 square feet	\$400.00
100,001 square feet or greater	\$500.00

Section VIII. Fire Department (continued)

The property owner may be charged an additional fee for the cost of the third-party inspectors, engineers or other professional needed to complete the inspection or re-inspection or plan review.

Fire inspection fees include the cost of two (2) inspections, the initial and one re-inspection. Additional inspections required because of the failure of the work to pass the initial two inspections, shall result in the assessment of \$30.00 for each additional inspection.

3. Fire Department Operational Permit Fees	<u>Permit Fee</u>	<u>Annual Inspection Fee</u>
Carnivals and Fairs	\$50.00	\$25.00
Cutting and Welding	\$50.00	\$25.00
Dry Cleaning Plants	\$50.00	\$25.00
Explosives	\$1,000.00	\$50.00
Flammable/ Combustible Liquids	\$50.00	\$.05 per gallon
Fireworks	\$1,500.00	\$500.00
Hazardous Materials	\$100.00	\$.05 per square foot
HPM Facilities	\$100.00	\$.05 per square foot
High Piled Storage	\$50.00	\$.05 per square foot
Hot Work Operations	\$50.00	\$25.00
Liquid/ Gas Fueled Vehicles/ Equipment in Building	\$50.00	\$25.00
LP Gas	\$50.00	\$25.00
Magnesium	\$50.00	\$25.00
Open Burning	\$50.00	\$25.00
Open Flames and Torches	\$50.00	\$25.00
Open Flames and Candles	\$50.00	\$25.00
Organic Coatings	\$50.00	\$25.00
Places of Assembly (Churches Exempt)	\$50.00	\$25.00
Private Fire Hydrants	\$50.00	\$200.00
Pyrotechnic Special Effects Material	\$1,500.00	\$500.00
Repair Garages/ Motor Fuel	\$50.00	\$25.00
Spraying and Dipping	\$300.00	\$25.00
Storage Scrap Tires and Tire Byproduct	\$500.00	\$.05 per square foot
Temp Membrane, Tents and Canopies	\$100.00	\$25.00
Waste Handling	\$1,000.00	\$.05 per square foot

Section VIII. Fire Department (continued)

4. Fire Department Emergency Response Fees

Apparatus

a. Engine	\$350.00/Hour
b. Aerial Ladder/Quint	\$400.00/Hour
c. Rescue/Marine Unit	\$300.00/Hour
d. Utility/Support Unit	\$150.00/Hour
e. Chiefs/Command Vehicle	\$150.00/Hour

Personnel

a. Career Fire Personnel (each employee)	\$40.00/hour
b. Fireworks Stand-by Fee	Time and a half overtime rate for a minimum of four (4) off duty career Norristown firefighters and a chief officer, plus one engine and one command vehicle. Fire Chief will determine if additional costs are needed.

Equipment

a. Self-Contained Breathing apparatus(SCBA)	\$50.00 each
b. Multi Gas Meter	\$50.00/Use
c. Fire Extinguisher (any class)	\$50.00/Use
d. Hose (Per 50')	\$25.00
e. Fire Police Services	\$100.00/Hour
f. Road Closing/Traffic Control	\$100.00 Per Hour
g. Flares	\$8.00 each
h. Hand Tools	\$15.00 each
i. Hydraulic Rescue Tools	\$200.00 each
j. Scene Lighting	\$75.00/Hour
k. Oil Booms	\$20.00 each
l. Oil Absorbent Pads	\$10.00 each
m. Oil Dry	\$35.00 Bucket/Bag
n. Portable Pumps	\$30.00/Hour
o. Power Tools	\$50.00 each
p. Salvage Covers	\$35.00 each
q. Debris Cleanup/Removal	\$250.00
r. Ventilation Fans	\$50.00 each
s. Thermal Imaging Camera	\$100.00 each
t. Foam	\$60.00/gallon
u. Cribbing passenger vehicle	\$100.00 each
v. Cribbing Class B vehicle	\$200.00 each
w. Cribbing Trucks – Class A vehicle	\$500.00 each
x. Stabilization Struts	\$50.00/Use
y. Latex Gloves	\$2.00/Pair
z. Portable Ladders	\$35.00/Use
aa. Medical Extrication(w/ Hydraulics Rescue Tools	\$1,500.00/Patient
bb. Generator	\$50.00/ Hour
cc. Hand lights	\$5.00/Use
dd. Wetting agent	\$25.00/Unit
ee. Fire Line Tape	\$0.25/foot

Section IX. Public Works Department

The Public Works Department regulates activities of contractors, utilities and private citizens entering the public right of way and streets for certain purposes, particularly construction activity that involves disturbing streets and sidewalks. A permit is required for most activities.

1.	Street and Sidewalk Surface Opening	\$175.00
	This includes any public street, avenue, road, lane, court, cul- de- sac, square, alley, highway, or other public place located in the Municipality of Norristown and either for or intended for public use, and shall include the cart-way, sidewalk, gutter, and right- of-way area.	
2.	Test Holes	\$60.00
		Application fee PLUS
		\$10.00/hole
3.	Utility Poles	\$100.00
		Application fee PLUS
		\$20.00/pole
4.	Sidewalks	
	a. For each 25 lineal feet (parallel to the property line) or fraction thereof	\$60.00
	b. Each additional 25 lineal feet or fraction thereof	\$20.00
5.	Concrete Curb Work	
	a. For each 25 lineal feet (parallel to the property line) or fraction thereof	\$50.00
	b. Each additional 25 lineal feet or fraction thereof	\$25.00
6.	Remove, Trim or Plant Trees	
	a. First tree	\$25.00
	b. Each additional tree	\$10.00
7.	Storing or stockpiling materials in Right-of-Way	
	a. First day	\$60.00
	b. Each additional day	\$50.00
8.	Protective Fence, shed or office trailer	
	a. For each month or fraction thereof	\$60.00
	b. Each additional month	\$40.00
9.	Erecting Scaffolding in Right-of-Way	
	a. For each month or fraction thereof	\$60.00
	b. Each additional month	\$15.00
10.	Street Closings	\$120 per day
11.	Dumpster in Right-of-Way	
	a. First day	\$60.00
	b. Each additional day	\$15.00
12.	Setting Store Water Appliance	\$75.00 per unit

Section IX. Public Works Department (continued)

13. Oversize Load with Police Escort	\$150 per day
14. Temporary No Parking Signs	\$2.00 per day
15. Parking Meter Bags	\$10.00
16. Highway maps	\$2.50
17. Annual Waste/Recyclable Hauling License	
a. Haulers operating 1-5 trucks	\$50.00
b. Haulers operating 6-10 trucks	\$75.00
c. Haulers operating 11 or more trucks	\$100.00
18. Private Collection Registration Fees	
a. Residential and commercial properties	\$40.00
b. Office and industrial property	\$75.00
19. Loading Zone Signs	
a. Sign and installation costs	\$225.00/space
b. Annual maintenance fee	\$35.00
20. Contractor Permit Parking	\$10.00
21. Roadway Crossings	
a. Application Fee	\$100.00
b. Each day fee	\$100.00
22. Hanging Street Banners	\$100.00

Any person, commission, or work started without first obtaining an approved permit from the Municipality shall be subject to an assessment of double the permit fee described above.

Section X. Parks & Recreation

1. Summer Camp Program		FEE
Residents	1 st Child	\$300.00 per child
	2 nd Child	\$225.00 per child
	3 or more children	\$200.00 per child
Non-Residents	1 st Child	\$400.00 per child
	2 nd Child	\$325.00 per child
	3 or more children	\$300.00 per child

Early registration discount available for payment on or before June 1st of the Summer Camp program year. A payment plan is offered at the early registration discount rate; four (4) payments equal payments will be due by the 15th of each month from February to May of the Summer Camp program year for each child registered.

Residents	1 st Child	\$270.00 per child
	2 nd Child	\$202.50 per child
	3 or more children	\$180.00 per child
Non-Residents	1 st Child	\$360.00 per child
	2 nd Child	\$292.50 per child
	3 or more children	\$270.00 per child

Section X. Parks & Recreation (continued)

2. Park Permits	Resident	Non-resident	Security Deposit
1 to 4 hours	\$85.00	\$170.00	PLUS \$25.00
5 to 8 hours	\$185.00	\$340.00	PLUS \$50.00

Permits for exclusive use of any pavilion will be additional \$100.00 (non-refundable)
Security deposits will be refunded provided the park is free of trash and damage.

An event is defined at the discretion of the Recreation Manager (+100 people).

Any rental that constitutes an event is required to have police presence
\$240.00/per event

Any organization found using a park for paid programming without a permit shall be charged double the maximum fee regardless of the organization's residency

NO ADDITIONAL FEES ARE TO BE CHARGES BY THE PERSONS/ORGANIZATION THAT OBTAIN PERMITS TO PERSONS ATTENDING ORGANIZED EVENTS.

3. Recreation Center Rentals

GYMNASIUM

	<u>Resident</u>	<u>Non-Resident</u>	<u>Non-Profit</u>	<u>For-Profit</u>
1 to 4 hours	\$100.00	\$200.00	\$200.00	\$250.00
5 to 8 hours	\$200.00	\$300.00	\$400.00	\$500.00

CLASSROOM/MULTI-PURPOSE ROOM

	<u>Resident</u>	<u>Non-Resident</u>	<u>Non-Profit</u>	<u>For-Profit</u>
1 to 4 hours	\$65.00	\$95.00	\$100.00	\$120.00
5 to 8 hours	\$130.00	\$190.00	\$200.00	\$240.00

Facility Rentals that request Audio-Visual Assistance are subject to PLUS
an additional fee \$10 per person

4. Facilities and Recreation Programs

a. Youth Program fees		Residents	Non-Residents
		\$35.00 per child	\$70.00 per child

Youth recreation programming fees shall be applicable for all programs offered by Norristown Recreation for children 16 and under at any location and regardless of season. This includes, but is not limited to, youth basketball, soccer, football, and track.

Residents must show proof of residency to obtain the resident fee. Non-residents, and those unable to verify residency in the Municipality, will be required to pay the non-resident price per child upon registration. No refunds on the grounds of residency will be issued after registration.

Section X. Parks & Recreation (continued)

b. Youth League Program fees	Residents	Non-Residents
	\$125.00 per child	\$175.00 per child

Youth league programs that are offered and managed by Norristown Recreation run generally six to eight weeks and are non-competitive, focusing on developing basic skills and preparing youth (ages 3-12) for competitive play.

c. Non-League Field Use Fees

Any group or team requesting to use municipal field for less than a total ten (10) games in a single season shall be subject to the Non-League Field Use Fees.

Reserving field use for non-league play shall be on a first-come, first-served basis with preference given to groups that qualify as leagues.

<u>ADULT USE/GAMES (AGES 17 & OLDER)</u>	Per Game Fee
Day Games (ends before 5pm)	\$25.00
Night Games (ends after 5pm)	\$50.00

<u>YOUTH USE/GAMES (AGES 16 & UNDER)</u>	Per Game Fee
Day Games (ends before 5pm)	\$15.00
Night Games (ends after 5pm)	\$50.00

LINING THE FIELDS (ALL GAMES) \$15.00 per game*

*Registered games may offer to line the fields themselves to avoid the lining fee.

d. League Field Use Fees

Any group or team requesting to use municipal field more than ten (10) games in a single season shall be subject to the League Field Use Fees.

League usage of municipal fields for all sports, including but not limited to baseball, softball, basketball, soccer, football, and track, shall be open to all groups that are able to pay to applicable fees (as stated above) and provide proof of insurance to Norristown Recreation upon registration. **Reserving season-long field use for league play shall be on a first-come, first-served basis.**

d. League Field Use Fees (continued)	10-19 Games per season	20+ Games per season
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<u>ADULT USE/GAMES (AGES 17 & OLDER)</u>		
Day Games (ends before 5pm)	\$200.00 per team	\$100.00 per team
Night Games (ends after 5pm)	\$250.00 per team	\$150.00 per team

<u>YOUTH LEAGUES (AGES 16 & UNDER)</u>		
Day Games (ends before 5pm)	\$100.00 per team	\$75.00 per team
Night Games (ends after 5pm)	\$150.00 per team	\$125.00 per team

LINING THE FIELDS (ALL GAMES) \$15.00 per game* \$10.00 per game*

*Registered games may offer to line the fields themselves to avoid the lining fee.

Section X. Parks & Recreation (continued)

TOURNAMENT PLAY AT SOFTBALL FIELDS \$100.00 per weekend

All league and tournament fees include the use of the field, lights (if applicable), portable restroom facilities (if applicable), and equipment owned by Norristown Recreation (i.e. basketballs, scoreboards, etc.)(if applicable).

e. Baseball/Softball Field Usage Discounts

Any baseball/softball team or league may be eligible to receive a discount or fee waiver from Norristown Recreation by making an in-kind donation in one or more of the following categories:

LATSHAW/SOFTBALL FIELDS

Pre-Season Maintenance	FREE LEAGUE
Post-Season Maintenance	FREE LEAGUE
Purchase of Pallet of Diamond Dry	FREE LEAGUE
Purchase of Two (2) Pallets of Guideline Marker	FREE LEAGUE
Purchase of a Single Set of Bases	50% off
Purchase and Installation of Scoreboard Bulbs	50% off

Please note that all teams/leagues wishing to make an in-kind donations must first obtain authorization from the Norristown Recreation Manager prior to the donation and must submit a copy of all purchase receipts (if applicable). Discounts are only valid for the current or upcoming season. Post-season discounts will be issued as a reimbursement upon authorization of the Recreation Manager.

f. Program Seasons

All programs offered by Norristown Recreation and municipal use by outside groups/teams shall adhere to guidelines set by season as listed below:

Fall I	September – November
Fall II	October – December
Winter	January - March
Spring	April - May
Summer	June - August

Section XI. Business Fees

1.	Outdoor Dining Permit Fee	\$25.00
2.	Transient Merchant Fee	\$75.00
3.	Mobile Food Vendor License Fees:	
	g. Temporary License (3 day maximum)	\$50.00 per day
	h. New Vendor License	\$300.00
	i. Vendor Renewal License	\$150.00
	j. Operating without a License Violation	\$300.00 per occurrence
	k. Revoked License Renewal Fee	\$500.00

Section XI. Business Fees (continued)

- 4. Block Party Application Fee \$50.00
 Individuals that wish to close off a segment of street in the Municipality for the purpose of hosting a block party are required to submit a non-refundable fee and a petition with a signature from each household on the block identified as the site of the block party.

Section XII. Trash Collection and Disposal Fees

- 1. Single Family \$296.00
- 2. More than 1 house detached \$296.00
- 3. Duplex \$502.00
- 4. Triplex \$753.00
- 5. Quadraplex \$1,004.00
- 6. Exempt Veteran Dwellings \$296.00
- 7. Condominiums \$251.00
- 8. Norristown Volunteer Fire Companies \$0.00


Section XIII. Facility Rental Fees

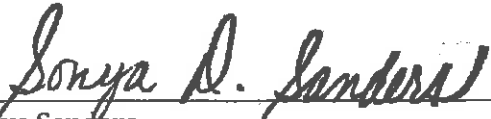
1. Municipal Hall			
	<u>Resident</u>	<u>Non-Resident</u>	<u>Non-Profit</u>
First three (3) hours	\$75.00	\$125.00	\$125.00
Each additional hour	15.00	15.00	15.00
Refundable deposit	75.00	75.00	75.00

This Resolution shall take effect on January 2, 2019.

ENACTED and ORDAINED this 20th day of December, 2018.

Norristown Municipal Council

Attest: 
 Crandall O. Jones,
 Municipal Administrator

By: 
 Sonya Sanders,
 Council President