

MUNICIPALITY OF NORRISTOWN
A HOME RULE MUNICIPALITY
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. 21-59 of 2021

A RESOLUTION OF THE COUNCIL OF THE MUNICIPALITY OF NORRISTOWN APPROVING A ONE YEAR AGREEMENT WITH THE RIGHT TO EXTEND WITH CITIZENLAB FOR DIGITAL SERVICES RELATING TO COMMUNITY ENGAGEMENT AND COMMUNICATION.

WHEREAS, the Municipality of Norristown, Montgomery County, Pennsylvania (the "Municipality") is a Home Rule Municipality; and

WHEREAS under the Home Rule Charter, including § 41.7-713, and under §4-35 of the Administrative Code the Municipality is authorized to enter into contracts for all lawful purposes from time to time; and

WHEREAS, professional or unique services and supplies is exempt from competitive bidding requirements under the Home Rule Charter, § 41.7-713.B.5, and the Administrative Code, § 4-35.A(5);

WHEREAS, CitizenLab is a digital democracy platform that facilitates communication and co-creation between cities and their communities, and over 300+ cities in 18+ countries use CitizenLab to engage, consult, and deliberate with their residents and collectively move towards decisions; and

WHEREAS, Municipal Administration has communicated with and reviewed the professional services offered by CitizenLab and its potential use for facilitating more effective communication with residents, and, therefore, recommends Council authorize approval of a License Agreement for the Standard Plan as attached hereto as Exhibit "A;"

WHEREAS, under §4-35 the Director of Finance has certified to the Municipal Administrator that sufficient unencumbered funds are available for the purchase of the services as authorized by the budget; and

WHEREAS, under §4-35 all contracts in excess of **\$20,600** must be in writing and must be awarded by Municipal Council and executed by the Municipal Administrator; and

WHEREAS, the Municipal Solicitor has reviewed all relevant purchase and contract documents;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Norristown hereby approves the purchase as being in the best interests of the Municipality and authorizes the Municipality to enter into the **License/ Services Agreement** with **CitizenLab** as

attached hereto as Exhibits A; **AND BE IT FURTHER RESOLVED** that the Municipal Administrator and the Director of Finance, or their designees, are authorized to take all necessary actions to complete the purchase including execution of the Agreement and any related documents.

RESOLVED this 6th day of July, 2021.

**Municipality of Norristown
Municipal Council**

By: Derrick Perry
Derrick Perry
Council President

Attest Crandall O. Jones
Crandall O. Jones
Municipal Administrator
Municipal Secretary

